

# St Francis



CATHOLIC PRIMARY SCHOOL  
TANNUM SANDS

*Independent*

*Music/ Performing Arts*

*Tutor Program*

*Parent Guidelines*

**‘Music at St. Francis is given extra emphasis as one of its lighthouse areas. We believe that music is such an important aspect of student’s lives and that all should be given quality opportunities to discover their musical abilities and to appreciate music in their lives.’**

**(St. Francis Primary Music Program 2008)**

The Music /Performing Arts Department at St Francis offers a combination of all or some of the following:-

- **Music, Dance, Drama class lessons**
- **Choir membership [free]**
- **Recorder/Percussion Band membership [free]**
- **Dance Club membership [free]**

Paid tuition is available in some or all of the following depending on available tutors:-

- **Private Drama tuition**
- **Private Piano tuition**
- **Private Guitar tuition**
- **Private Vocal tuition**
- **Woodwind [both private and group] tuition**
- **Brass [both private and group] tuition**
- **Percussion [both private and group] tuition**
- **Instrumental Band membership**

Independent Music and Performing Arts tutors at St Francis Catholic Primary school work as part of the vibrant and exciting Performing Arts Department under the direction of the Music /Performing Arts Co-ordinator. Private tutors conduct lessons both after and during school hours. Tutors run the private tuition as their own business, with the school providing rooms on a hire basis.

**In line with the ‘Franciscan Intellectual Tradition’, here at St Francis, we believe that by placing importance on ‘The Arts’ subjects, we are attempting to make our school ‘authentically Franciscan’.**

**It is through using these subjects as expressions of beauty that we attempt to align our own teachings with the Franciscan pedagogy of ‘finding beauty in what seems ugly’. [Ann-Louise Dooley, MPA Co-ordinator, 2013]**

## **STUDENT ENROLMENT INFORMATION**

### **ELIGIBILITY**

- The inclusion of new students in any program will depend on suitability and merit, including consultation with the Music/Performing Arts Co-ordinator, Classroom Music Teacher and child's class teacher.
- The inclusion of new students in any program will depend on availability of tutor time. A waiting list may be necessary.
- Once enrolled, students are not to change their program of study, unless under consultation with the tutors involved, Music/Performing Arts Co-ordinator, class teacher and parents.
- Students in Prep to Yr. 3 are permitted to be enrolled in one [1] Music or Performing Arts program during school time and any number in out of school hours.
- Students in Yr. 4-6 are permitted to be enrolled in a total of two [2] Music and/or Performing arts programs during school time and any number out of school hours.
- Instrumental Music tuition and Instrumental Band is available to students in Yr. 3-6 only.
- Termination or suspension of lessons, decided upon by both the school and the private tutor may happen if the following occurs:
  - The student is not making reasonable progress due to not practising/ attending lessons
  - The student is repetitively absent from lessons, rehearsals, performances without a valid reason.
  - If the student's academic results begin to become effected as a result of taking lessons during school time
  - Tuition Fees have not been paid by the due date to one or more tutors.
  - Parents may terminate lessons in writing with at least two [2] week's notice.

### **ENROLMENT LEVY**

- An enrolment levy is to be paid to the school by each student enrolled in any of the Music/ Performing Arts Programs. This levy is added to the student's school fees at the start of each term.
- This levy is determined by the school and is subject to change at any time after review. It is applied to help cover costs incurred by the school, as well as to develop the school Music/Performing Arts programs further, such as the purchase of large equipment, band music, music stands, trolleys etc.
- Levy Details: -

- Students enrolled in private Piano, Guitar, Drama or Vocal lessons:- \$10.00 per term / \$40.00 per annum.
- Students enrolled in Instrumental Music Lessons [including Band]:- \$15.00 per term / \$60.00 per annum.

## **TUITION FEES**

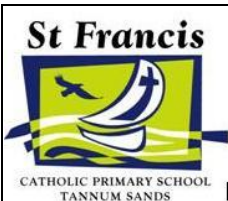
- Fee structure, payment methods and frequency of payments are to be determined by individual tutors who are then responsible for the collection of their fees.
- Receipts will be given to all families.
- If a fee is overdue, private tutors may consider suspending a student from their lessons until these overdue fees are paid. Parents will be notified of this.
- Tutors are to notify the school if fees are overdue, as this will impact on other tutors and the child's eligibility to continue with lessons. If a student learns from more than one tutor and is overdue with one, this may result in suspension of lessons with all tutors.
- The school is not responsible for the collection of late fees, but will support suspension of a student from lessons until fees are paid.

## **INSTRUMENT HIRE SCHEME FOR INSTRUMENTAL PROGRAM**

- St Francis has a variety of woodwind, Brass, percussion, and string [bass guitar only] instruments for hire through the school hire scheme for those students involved in the Instrumental Music Program.
- Students must apply to hire these instruments on a **'first in, first served'** basis.
- Students may borrow for a period of one [1] year only in their first year of tuition, with the view to eventually purchasing their own instrument, unless there is a surplus of instruments. These instruments include ***flute, trumpet, clarinet, and trombone.***
- Larger instruments may be hired for the remainder of the student's time at school as they are quite expensive to purchase. These instruments include ***euphonium, tenor saxophone, bass clarinet, and bass guitar.***
- Hire arrangements are organized through the Library in consultation with the Instrumental Music Tutor.
- Fees for this scheme are organized through the school Finance Officer. The current hire fee is \$50 per term which is subject to change at any time.

## **PARENT AND STUDENT RESPONSIBILITIES**

- A full set of responsibilities should be provided by individual tutor's in an Information pack supplied upon application to the program.
- Parents are to adhere to the expectations set out in these guidelines such as paying fees in a timely manner, encouraging students to practise, assisting with transport, helping to maintain and sign the practice record [where applicable] and maintaining communication with the tutor regarding missing of lessons etc.
- Students are to adhere to the expectations set out in these guidelines such as abiding by the code of behaviour, attending lessons punctually, practising regularly, and keeping instruments in good repair and condition.
- Parents are responsible for paying fees to individual tutors in a timely manner as this is their private business and often their only source of income.
- The school is not responsible for the collection of fees, but if fees are not paid, the school may assist in the recovery of such.



# St Francis Catholic Primary School

## INSTRUMENTAL MUSIC / PRIVATE TUTORS BREAKDOWN OF FEES

Income			
Student to Pay (charged on School Fees)	Tutor to Pay (Charged per term)	Amount:	Money Allocated for:
	Tutor Levy: [all tutors]	\$2.00 per student per term	Electricity, cleaning, hire of room etc.
Student Levy: Private Piano, Drama, Guitar, Voice,		\$10.00 per term	For 'Music/Performing Arts' Department to purchase resources & equipment.  To maintain and service current instruments and equipment.
Student Levy : Instrumental Music Students [incl. band members]		\$15.00 per term	To purchase music, photocopy music and notes; band folders, incidentals
Student Fee: Instrument Hire Fee		\$50.00 per term	To maintain and service current instruments and equipment.  To purchase new instruments for hire scheme.

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